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| **Your Name** |
| **Address**  **City, State ZIP**  **Phone**  **Email:xxxx@gmail.com** |
| **Objective**  To put my business knowledge and skills and understanding of widgets to good use in support of an award-winning widget sales team. |
| **Education**  **Undergraduate School**   * degrees earned * degrees in progress   **Graduate School** –   * degrees earned * degrees in progress   **Vocational School** –   * certificates earned |
| **Experience**  **Job Title**  *Company Name City State Dates of employment*   * Job responsibility/achievement * Job responsibility/achievement   **Job Title**  *Company Name City State Dates of employment*   * Job responsibility/achievement * Job responsibility/achievement |
| **Skills**  Skillset 1   * description * description   Skillset 2   * description * description |
| **Activities**  MBA Students Alliance |