**Your Name**

100 Tree River Lane, City, ST 12345 • 111-222-3333 • name@gmail.com

This [Resume Template](http://www.vertex42.com/resumes/free-resume-template.html) provides an example of how to use a table format to present your resume with major section headings on the left hand side. You should modify the section headings and content to suit your needs. For more information and [resume tips](http://www.vertex42.com/resumes/resume-tips.html), visit Vertex42.com.

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| **Objective** | A [type or title of position] position in the [name of industry] industry where my expertise in [area 1] and [area 2] would be needed |
| **Summary of Qualifications** | Senior Level Technical Manager with 15 years of management experience, a Masters degree in Mechanical Engineering, and 10 years as design engineer in the auto industry.* Consider listing qualifications using bullets
* Especially skilled at [skill1], [skill2], [skill 3]…
* Proven ability to… A talent for… Skilled in… Extensive knowledge of…
* Expertise in [skill 1, skill 2, skill 3]
 |
| Experience | **Company Name**, Location 2005 to Present**Position Title*** Taught …
* Supervised …
* Increased sales by …

**Company Name**, Location 2003 to 2005**Position Title*** Organized …
* Developed …

**Company Name**, Location 2000 to 2003**Position Title*** Prepared …
* Conducted …
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| **Education** | **M.S. Electrical Engineering**, University Name, Location May 2000Thesis: “Title”, Advisor: Name**B.S. Electrical Engineering**, University Name, Location May 2000Minored in MathematicsMajor GPA: 3.6/4.0, Overall GPA: 3.2/4.0 |
| Computer Skills | Java, Visual Basic, C++, PHPMS Excel, Word, PowerPointMS Access, MySQL, OracleAutoCAD, SolidWorksMATLAB, Mathematica Windows, Linux, Mac OS |
| **Languages** | English: Native languageSpanish: Intermediate Listener, Novice Speaker, Advanced Reading and Writing |
| **Activities and Interests**  | Scoutmaster (Eagle Scout), Amateur radio (N7ABC), Gardening, Mountain biking, Carpentry, Computers, Cycling, Hiking |
| **References** | Available upon request |