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| Mary Hloomberg *Remarkable Wordsmith* | | | | | | |  | | www.hloom.com  Cell: 123-456-7899  1234 Park Avenue  Redwood City, CA 94063 |
|  | | | | | | |  | |  |
| Summary |  |  | | Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna. Nunc viverra imperdiet enim. Fusce est.  Vivamus a tellus. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Proin pharetra nonummy pede. Mauris et orci. Aenean nec lorem. | | | | | |
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| Work History |  |  | **Copywriter**  2009 – Present | | | Donec ut est in lectus consequat consequat. Etiam eget dui. Aliquam erat volutpat. Sed at lorem in nunc porta tristique. Proin nec augue. Quisque aliquam tempor magna. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas.  Pellentesque cursus sagittis felis. Pellentesque porttitor, velit lacinia egestas auctor, diam eros tempus arcu, nec vulputate augue magna vel risus. Cras non magna vel ante adipiscing. | | | |
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|  |  | **Proofreader**  2005-2009 | | | Proin semper, ante vitae sollicitudin posuere, metus quam iaculis nibh, vitae scelerisque nunc massa eget pede. Sed velit urna, interdum vel, ultricies vel, faucibus at, quam.  Donec ullamcorper fringilla eros. Fusce in sapien eu purus dapibus commodo. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Cras faucibus condimentum odio. | | | |
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| Awards |  |  | | 2010 Donec laoreet nonummy augue. Suspendisse dui purus, scelerisque at  2011 Vulputate vitae, pretium mattis, nunc. Mauris eget neque at sem  2012 Venenatis eleifend. Ut nonummy. Fusce aliquet pede non pede  2013 Suspendisse dapibus lorem pellentesque magna. Integer nulla donec  2014 blandit feugiat ligula. Donec hendrerit, felis et imperdiet euismod, purus | | | | | |
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|  | | | | |  | | |  | |
| Skills |  |  | | Proficiency with Mac and PC platforms, Microsoft Word, Excel, PowerPoint, Acrobat, HTML, Wordpress, OmniGraffle, Facebook, Twitter | | | | | |
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| Education |  |  | **Duke University**  2008 – 2010 | | | Master of Business Administration (M.B.A.), Finance, Business Communication | | | |
|  |  |  | | |  | | | |
|  |  | **Reed College**  2001 – 2005 | | | Bachelor of Arts (B.A.), Political science | | | |