# Job Satisfaction Questionnaire

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| Employee Name: |  | Phone Number: |  | |
| Email Address: |  | Position: |  | |
| Department: |  | Length of Time at the Company: | |  |

Please take a few moments to let us know about your job and about how the company assists you.

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| --- | --- | --- | --- | --- | --- |
|  | Strongly Disagree | Somewhat Disagree | Neither Disagree or Agree | Somewhat Agree | Strongly Agree |
| I am encouraged to suggest new and improved ways of performing tasks. |  |  |  |  |  |
| I get a feeling of achievement from my work. |  |  |  |  |  |
| I have the resources and tools to perform my job properly. |  |  |  |  |  |
| I have defined goals on my job. |  |  |  |  |  |
| The company keeps employees up-to-date about matters that affect us. |  |  |  |  |  |
| I understand why diversity is important to XYZ Manufacturing Inc. |  |  |  |  |  |
| My job allows me to use my abilities and skills. |  |  |  |  |  |
| My supervisor is committed to quality. |  |  |  |  |  |
| Upper management is committed to quality. |  |  |  |  |  |
| I am satisfied with information provided by management about what is happening in my department. |  |  |  |  |  |
| I am happy with information provided by management about what is happening in the company. |  |  |  |  |  |
| I am happy with my job. |  |  |  |  |  |
| I am happy with the opportunities for advancement within the company. |  |  |  |  |  |

Do you have any suggestions for the improvement of [XYZ Manufacturing Inc.]?

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What are the main things we need to do to improve the overall performance of [XYZ Manufacturing Inc.]?

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Are there any other issues not covered by this questionnaire that you feel we need to address?

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*For questions contact: [Suzie B. Black, Human Resources Manager, XYZ Manufacturing Inc. | 555-555-5555 | suzieB@XYZManufacturing.com]*

*Please return completed questionnaire to[ Suzie B. Black, Human Resources Manager, XYZ Manufacturing Inc.]*