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| **WASTAGE SHEET** |  |
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|  |  |  |  |  |  |  |  |  |  |  |
| Week: |   |  |  | Start Date: |   | End Date: |   |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Day** | **Time of Day** | **Description of Disposed Food Product/s or Materials** | **Qty of Disposed Portion** | **Unit** | **Reason/s for Disposal** | **Employee Confirmation** | **Supervisor Consent/ Approval** | **Remarks** |
| Sunday | 0.00 | [INSERT NAME OF PRODUCT AND ITS BRIEF DESCRIPTION] | 0 | [INSERT UNIT] | [INSERT COMPLETE INFORMATION ON THE REASON] | [INSERT SIGNATURE] | [INSERT SIGNATURE] |   |
|  |   |  |   |   |   |   |   |   |
|  |   |  |   |   |   |   |   |   |
| Monday | 0.00 | [INSERT NAME OF PRODUCT AND ITS BRIEF DESCRIPTION] | 0 | [INSERT UNIT] | [INSERT COMPLETE INFORMATION ON THE REASON] | [INSERT SIGNATURE] | [INSERT SIGNATURE] |   |
|  |   |  |   |   |   |   |   |   |
|  |   |  |   |   |   |   |   |   |
| Tuesday | 0.00 | [INSERT NAME OF PRODUCT AND ITS BRIEF DESCRIPTION] | 0 | [INSERT UNIT] | [INSERT COMPLETE INFORMATION ON THE REASON] | [INSERT SIGNATURE] | [INSERT SIGNATURE] |   |
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