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| **DINNER BOOKING SHEET** |  |  |
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| Date : |  |  |  |  |  |  |
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| **Name of Client** | **Contact Number** | **Time of Arrival** | **Time of Departure** | **Table No.** | **No. of Person/s** | **Status** |
| [INSERT COMPLETE NAME OF CLIENT] | [INSERT CONTACT NUMBER] | [INSERT TIME OF ARRIVAL] | [INSERT DEPARTURE TIME] | [SPECIFY NO.] | [SPECIFY NO.] | [SPECIFY STATUS (EX. CONFIRMED/ REJECTED)] |
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